



Sant Dnyaneshwar Shikshan Sanstha's

Hon. Shri. Annasaheb Dange Ayurved Medical College

A/p : Ashta, Tal. : Walwa, Dist : Sangli – 416 301

Phone : 02342-241103/241108, Fax – 02342-241110

Website : www.adamc.ac.in E-mail : ashta.adamc@gmail.com

MAINTENANCE COMMITTEE

Minutes of Meeting

The meeting was held on 02/06/2021 in conference room of ADAMC, ASHTA at 11.30 am. Principal Dr.S.N.Ojha has introduced importance of NAAC stirring committee.

Following faculties were present for the meeting.

A) Faculties Present:

Following members were present at the time of Meeting:

Sr. No	Name Of Member	Designation	Signature
1.	Dr.S.N.Ojha	Principal	
2.	Dr.ShraddhaShelke	Coordinator	
3.	Mr.VaibhavShinde	Electrician	
4.	Mr.Rajvardhan Shinde	EDP In charge	
5.	Mr.AmolJadhav	Plumber	
6.	Mr.SanjayKurne	Carpenter	
7.	Mr.Rajaram Sid	Store Keeper	
8.	Mr.PrashantPatil	Member	
9.	Mr.YuvrajPatil	Member	
10.	Mr.Ravi Kolekar	House Keeping	

Agenda No.1 Confirmation of the minutes of last meeting

The meeting held on 02 June 2021 were confirmed the last meetings minutes by all the members.

Agenda No.2 Coordinator Dr.ShraddhaShelke proposed the following points to discuss and which are discussed in meeting,

- 1) Day to day emergency Maintenance record
- 2)Physical facilities assessment record
- 3) Maintenance of physical facilities
- 4) Maintenance of lab equipments
- 5) Replacement of equipment/electronics/computers
- 6) Maintenance Funds
- 7) Server maintenance
- 8) Hospital equipment maintenance
- 9) Security record check
- 10) Water cooler maintenance check
- 11) Generator maintenance check

Agenda No. 3 any other point

NIL

With permission of chair above point were discussed.

The meeting ended with vote of thanks to chair.

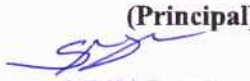
Sr. no.	Previous maintenance meeting Actionable points	Whether Action has been taken or not	Details of action
1	Day to day emergency Maintenance record	yes	Record maintained properly
2	Physical facilities assessment record	yes	Accessed & maintained properly
3	Maintenance of physical facilities	yes	Maintain properly
4	Maintenance of lab equipments	yes	Checked & maintenance report taken
5	Replacement of equipment/electronics/computers	yes	Done properly
6	Maintenance Funds	yes	Informed to account section
7	Server maintenance	yes	Inform to server incharge & maintenance report taken
8	Hospital equipment maintenance	yes	AMC Taken
9	Security record check	yes	Checked periodically
10	Water cooler maintenance check	yes	Checked periodically
11	Generator maintenance check	yes	Checked periodically, AMC Taken

Minutes of meeting prepared by


(Dr. Shraddha Shelke)



Minutes of Meeting Approved by


(Principal)
PRINCIPAL
Shri. Annasaheb Dange Ayurved Medical
College, Ashta, Tal. Walwa, Dist. Sangli



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MAINTENANCE COMMITTEE

Minutes of Meeting

The meeting was held on 03/10/2021 in conference room of ADAMC,ASHTA at 11.30 am .Principal Dr.S.N.Ojha has introduced importance of NAAC stirring committee.

Following faculties were present for the meeting.

A) Faculties Present:

Following members were present at the time of Meeting:

Sr. No	Name Of Member	Designation	Signature
1.	Dr.S.N.Ojha	Principal	
2.	Dr.ShraddhaShelke	Coordinator	
3.	Mr. VaibhavShinde	Electrician	
4.	Mr.Rajvardhan Shinde	EDP In charge	
5.	Mr.AmolJadhav	Plumber	
6.	Mr.SanjayKurne	Carpenter	
7.	Mr.Rajaram Sid	Store Keeper	
8.	Mr.PrashantPatil	Member	
9.	Mr.YuvrajPatil	Member	
10.	Mr.Ravi Kolekar	House Keeping	

Agenda No.1 Confirmation of the minutes of last meeting

The meeting held on 03 October 2021 were confirmed the last meetings minutes by all the members.

Agenda No.2 Coordinator Dr. Shraddha Shelke proposed the following points to discuss and which are discussed in meeting,

- 1) Day to day emergency Maintenance record
- 2)Physical facilities assessment record
- 3) Maintenance of physical facilities
- 4) Maintenance of lab equipments
- 5) Replacement of equipment/electronics/computers
- 6) Maintenance Funds
- 7) Server maintenance
- 8) Hospital equipment maintenance
- 9) Security record check
- 10) Water cooler maintenance check
- 11) Generator maintenance check

Agenda No. 3 any other point

NIL

With permission of chair above point were discussed.

The meeting ended with vote of thanks to chair.

Sr. no.	Previous maintenance meeting Actionable points	Whether Action has been taken or not	Details of action
1	Day to day emergency Maintenance record	yes	Record maintained properly
2	Physical facilities assessment record	yes	Accessed & maintained properly
3	Maintenance of physical facilities	yes	Maintain properly
4	Maintenance of lab equipments	yes	Checked & maintainance report taken
5	Replacement of equipment/electronics/computers	yes	Done properly
6	Maintenance Funds	yes	Informed to account section
7	Server maintenance	yes	Inform to server incharge & maintenance report taken
8	Hospital equipment maintenance	yes	AMC Taken
9	Security record check	yes	Checked periodically
10	Water cooler maintenance check	yes	Checked periodically
11	Generator maintenance check	yes	Checked periodically, AMC Taken

Minutes of meeting prepared by


(Dr. Shraddha Shelke)



Minutes of Meeting Approved by


(Principal)

PRINCIPAL

Shri. Annasaheb Dange Ayurved Medical College, Ashta, Tal. Walwa, Dist. Sangli



Sant Dnyaneshwar Shikshan Sanstha's

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MAINTENANCE COMMITTEE

Minutes of Meeting

The meeting was held on 02/01/2021 in conference room of ADAMC, ASHTA at 11.30 am. Principal Dr. Ashok Wali introduced the importance of NAAC stirring committee.

Following faculties were present for the meeting.

A) Present of all faculties:

Following members were present at the time of Meeting:

Sr. No	Name Of Member	Designation	Signature
1.	Dr. Ashok Wali	Principal	
2.	Dr. Shraddha Shelke	Coordinator	
3.	Mr. Vijay Patil	Electrician	
4.	Mr. Rajvardhan Shinde	EDP In charge	
5.	Mr. Amol Jadhav	Plumber	
6.	Mr. Sanjay Kurne	Carpenter	
7.	Mr. Rajaram Sid	Store Keeper	
8.	Mr. Prashant Patil	Member	
9.	Mr. Yuvraj Patil	Member	
10.	Mr. Ravi Kolekar	House Keeping	

Agenda No.1 Confirmation of the minutes of last meeting

The meeting held on 2nd January, 2022 was confirmed the last meetings minutes by all the members.

Agenda No.2 Coordinator Dr. Shraddha Shelke proposed the following points to discuss and which are discussed in meeting,

- 1) Day to day emergency Maintenance record
- 2) Physical facilities assessment record
- 3) Maintenance of physical facilities
- 4) Maintenance of lab equipments
- 5) Replacement of equipment/electronics/computers
- 6) Maintenance Funds
- 7) Server maintenance
- 8) Hospital equipment maintenance
- 9) Security record check
- 10) Water cooler maintenance check
- 11) Generator maintenance check

Agenda No. 3 Any other point

NIL


With permission of chair above point were discussed.

The meeting ended with vote of thanks to chair.

Action Taken-:

Sr. no.	Previous maintenance meeting Actionable points	Whether Action has been taken or not	Details of action
1	Day to day emergency Maintenance record	yes	Record maintained properly
2	Physical facilities assessment record	yes	Accessed & maintained properly
3	Maintenance of physical facilities	yes	Maintain properly
4	Maintenance of lab equipments	yes	Checked & maintenance report taken
5	Replacement of equipment/electronics/computers	yes	Done properly
6	Maintenance Funds	yes	Informed to account section
7	Server maintenance	yes	Inform to server incharge & maintenance report taken
8	Hospital equipment maintenance	yes	AMC Taken
9	Security record check	yes	Checked periodically
10	Water cooler maintenance check	yes	Checked periodically
11	Generator maintenance check	yes	Checked periodically, AMC Taken

Minutes of meeting prepared by


(Dr. Shraddha Shelke)



Minutes of Meeting Approved by


(Principal)
PRINCIPAL

Shri. Annasaheb Dange Ayurved Medic.
College, Ashta, Tal. Walwa, Dist. Sangli



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MAINTENANCE COMMITTEE

Minutes of Meeting

The meeting was held on 23/06/2022 in conference room of ADAMC, ASHTA at 11.30 am. Principal Dr. Amit Pethakar has introduced importance of NAAC stirring committee.

Following faculties were present for the meeting.

A) Faculties Present:

Following members were present at the time of Meeting:

Sr. No	Name Of Member	Designation	Signature
1.	Dr. Amit Pethakar	Principal	
2.	Dr. Tinku-Ganesh Khalache	Coordinator	
3.	Mr. Vijay Patil	Electrician	
4.	Mr. Rajvardhan Shinde	EDP In charge	
5.	Mr. Amol Jadhav	Plumber	
6.	Mr. Sanjay Kurne	Carpenter	
7.	Mr. Rajaram Sid	Store Keeper	
8.	Mr. Prashant Patil	Member	
9.	Mr. Yuvraj Patil	Member	
10.	Mr. Ravi Kolekar	House Keeping	
11.	Mr. Siddhanath Madane (Hospital)	House Keeping I/c	
12.	Mr. Sameer Wankar (College)	House Keeping I/c	
13.	Mr. Jetendra Kamble	Member	

Agenda No.1 Confirmation of the minutes of last meeting

The meeting held on 23rd June, 2022 was confirmed by all the members.

Agenda No.2 Coordinator Dr. Tinku-Ganesh Khalache proposed the following points to discuss and which are discussed in meeting,

- 1) Day to day emergency Maintenance record
- 2)Physical facilities assessment record
- 3) Maintenance of physical facilities
- 4) Maintenance of lab equipments
- 5) Replacement of non working equipment/electronics/computers
- 6) Maintenance Funds
- 7) Server maintenance
- 8) Hospital equipment maintenance
- 9) Security record check
- 10) Water cooler check & maintenance
- 11) Generator Check & maintenance

Agenda No. 3 any other point

NIL

With permission of chair above point were discussed.

The meeting ended with vote of thanks to chair.

Action Taken-:

Sr no	Previous maintainance meeting Actionable points	Whether Action has been taken or not	Details of action
1	Day to day emergency Maintenance record	yes	Record maintained properly
2	Physical facilities assessment record	yes	Accessed & maintained properly
3	Maintenance of physical facilities	yes	Maintain properly
4	Maintenance of lab equipments	yes	Checked & maintenance report taken
5	Replacement of equipment/electronics/computers	yes	Done properly
6	Maintenance Funds	yes	Informed to account section
7	Server maintenance	yes	Inform to server incharge & maintenance report taken
8	Hospital equipment maintenance	yes	AMC Taken
9	Security record check	yes	Checked periodically
10	Water cooler maintenance check	yes	Checked periodically
11	Generator maintenance check	yes	Checked periodically, AMC Taken

Minutes of Meeting Prepared by

(Dr. Tinku-Ganesh Khalache)



Minutes of Meeting Approved by

(Dr. Amit Pethkar)

PRINCIPAL

Shri. Annasaheb Dange Ayurved Medical College, Ashta, Tal. Walwa, Dist. Sangli



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MAINTENANCE COMMITTEE

Minutes of Meeting

The meeting was held on 06/10/2022 in conference room of ADAMC, ASHTA at 11.30 am. Principal Dr. Amit Pethkar introduced the importance of NAAC stirring committee.

Following faculties were present for the meeting.

A) Faculties Present:

Following members were present at the time of Meeting:

Sr. No	Name Of Member	Designation	Signature
1.	Dr. Amit Pethkar	Principal	
2.	Dr. Tinku-Ganesh Khalache	Coordinator	
3.	Mr. Vijay Patil	Electrician	
4.	Mr. Rajvardhan Shinde	EDP In charge	
5.	Mr. Amol Jadhav	Plumber	
6.	Mr. Sanjay Kurne	Carpenter	
7.	Mr. Rajaram Sid	Store Keeper	
8.	Mr. Prashan Patil	Member	
9.	Mr. Yuvraj Patil	Member	
10.	Mr. Siddhanath Madane (Hospital)	House Keeping I/c	
11.	Mr. Sameer Wankar (College)	House Keeping I/c	

Agenda No.1 Confirmation of the minutes of last meeting

The meeting held on 06 October,2022 was confirmed by all the members.

Agenda No.2 Coordinator Dr. Tinku-Ganesh Khalache proposed the following points to discuss and which are discussed in meeting,

- 1) Day to day emergency maintenance record
- 2) Physical facilities assessment record
- 3) Maintenance of physical facilities
- 4) Maintenance of lab equipments
- 5) Replacement of non working equipment/electronics/computers
- 6) Maintenance Funds
- 7) Server maintenance
- 8) Hospital equipment maintenance
- 9) Security record check
- 10) Water cooler check & maintenance
- 11) Generator check & maintenance

Agenda No. 3 Any other point

NIL

With permission of chair above point were discussed.

The meeting ended with vote of thanks to chair.

Action Taken:-

Sr. no.	Previous maintenance meeting Actionable points	Whether Action has been taken or not	Details of action
1	Day to day emergency Maintenance record	yes	Record maintained properly
2	Physical facilities assessment record	yes	Accessed & maintained properly
3	Maintenance of physical facilities	yes	Maintain properly
4	Maintenance of lab equipments	yes	Checked & maintenance report taken
5	Replacement of equipment/electronics/computers	yes	Done properly
6	Maintenance Funds	yes	Informed to account section
7	Server maintenance	yes	Inform to server incharge & maintenance report taken
8	Hospital equipment maintenance	yes	AMC Taken
9	Security record check	yes	Checked periodically
10	Water cooler maintenance check	yes	Checked periodically
11	Generator maintenance check	yes	Checked periodically, AMC Taken

Minutes Prepared By


(Dr. Tinku-Ganesh Khalache)



Minutes Approved By


(Dr. Amit Pethkar)

PRINCIPAL

Shri. Annasaheb Dange Ayurved Medical
College, Ashta, Tal. Walwa, Dist. Sangli